



## Reservation Form - Hotel Taipa Square

### The 15th Oriental COCOSDA

9 to 12 December 2012 - University of Macau

Please complete this form and return to the Sales Department. Attention: Ms Fiona Chang

Tel: (853) 8896 0063 Fax: (853) 2884 5196 E-mail: [sales@taipasquare.com.mo](mailto:sales@taipasquare.com.mo)

Website: [www.taipasquare.com.mo](http://www.taipasquare.com.mo) Address: Rua de Chaves, Taipa, Macau (opposite Macau Jockey Club)



#### BOOKING DETAILS:

Last Name (Mr/Mrs/Miss): \_\_\_\_\_ First Name: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

Departure Date: \_\_\_\_\_ Departure Time: \_\_\_\_\_

#### GUEST DETAILS:

Title: \_\_\_\_\_ Company: \_\_\_\_\_

State/Country: \_\_\_\_\_ E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

#### PLEASE RESERVE: (Please fill in the required amount in the blank and tick the appropriate box)

\_\_\_\_ Standard Room at MOP/HKD 760 NET

\_\_\_\_ Breakfast Daily at MOP/HKD 40 NET

Preference: Twin Double Smoking Non-smoking

#### Remarks:

- All the above room rates quoted are for per room per night, and including 10% service charge and 5% government tax.
- All the above rates quoted are valid **from 9 to 13 December 2012 (inclusive)**, additional requests need to be quoted separately.
- Room type will be arranged subject to the availability.

#### RESERVATIONS GUARANTEE:

Credit Card with expiry date is required at the time of booking.

Credit Card details:

Mastercard Visa American Express

Card Holder: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Card No: \_\_\_\_\_ Signature: \_\_\_\_\_

#### TERMS & CONDITIONS:

- Room reservation without credit card details will not be processed
- Booking will be confirmed subject to the room availability at the time of receiving the booking, and confirmation will be sent to the filled e-mail.
- Hotel rooms will be available for check-in from 2:00pm. Check-out time is prior to 12:00am.
- Guaranteed early arrival should be reserved the night before and charged accordingly.
- The Hotel must be informed of room cancellation 72 hours prior to the date of arrival or a one night room fee will be applied to the credit card provided
- No-show on the specified date of arrival will be subject to one night room charge. Reservation will be released after the no show date.